



## BARHAM PARISH COUNCIL

Members of Barham Parish Council are hereby summoned to attend the Parish Council Meeting to be held on Monday 3<sup>rd</sup> December 2018 at 7.30 pm at Claydon and Barham Village Hall to transact the business as set out below

### AGENDA

1. QUESTIONS FROM THE PUBLIC
2. TO RECEIVE THE REPORTS OF THE COUNTY COUNCILLOR AND DISTRICT COUNCILLORS
3. APOLOGIES
4. COUNCILLORS DECLARATION OF INTEREST APPROPRIATE TO ANY ITEM ON THE AGENDA
5. TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON 1<sup>st</sup> October 2018 (see attached)
6. WORKPLAN AND PLANNING LIST - see attached
  - a. Review of Workplan
  - b. Review of Planning List
  - c. To discuss any new planning applications received
7. REPORTS – Councillors to report on any meetings that they have attended since the last meeting
8. CORRESPONDENCE – to report to councillors on any correspondence recently received
9. FINANCE
  - a. Monthly Payments – to agree this month's payments
  - b. Monthly reconciliation – to approve November's bank reconciliations
  - c. Budget 2019/20 – approve draft budget for 2019/20
10. FINANCIAL REGULATIONS DOCUMENT – to approve the recommendations from the finance committee regarding the parish's financial regulations document
11. INTERNAL CONTROLS DOCUMENT – to approve the recommendations from the finance committee regarding the parish's internal controls document
12. SUFFOLK CODE OF CONDUCT – to readopt Suffolk's Code of Conduct
13. PICNIC SITE UPDATE – to receive an update from the Chair & Clerk on progress to date and to agree next steps if required

Mrs J Culley  
Parish Clerk

**Barham Parish Council, 23 Old Rectory Close, Suffolk, IP6 0PY**  
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