



## BARHAM PARISH COUNCIL

**Members of Barham Parish Council are hereby summoned to attend the Parish Council Meeting to be held on Monday 7<sup>th</sup> January 2019 at 7.30 pm at Claydon and Barham Village Hall to transact the business as set out below**

### AGENDA

1. QUESTIONS FROM THE PUBLIC
2. TO RECEIVE THE REPORTS OF THE COUNTY COUNCILLOR AND DISTRICT COUNCILLORS
3. APOLOGIES
4. COUNCILLORS DECLARATION OF INTEREST APPROPRIATE TO ANY ITEM ON THE AGENDA
5. TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON 3<sup>rd</sup> December 2018 (see attached)
6. WORKPLAN AND PLANNING LIST - see attached
  - a. Review of Workplan
  - b. Review of Planning List
  - c. To discuss any new planning applications received
7. REPORTS – Councillors to report on any meetings that they have attended since the last meeting
8. CORRESPONDENCE – to report to councillors on any correspondence recently received
9. FINANCE
  - a. Monthly Payments – to agree this month's payments
  - b. Monthly reconciliation – to approve December's bank reconciliations
  - c. Quarterly summary - to present a quarterly summary of the Parish Council's bank accounts
  - d. NJC national salary rates April 2019 – clerks pay increase for 2019/20
  - e. Payroll Service Level Agreement – to review and sign
  - f. Donation requests – to agree requests received
  - g. Purchase of new waste bins for the village
  - h. Precept/Budget – to finalise 2019/20 budget and agree and sign 2019/20 precept application
10. REVIEW RISK ASSESSMENT DOCUMENT - to review, update if necessary and approve the parish's Risk Assessment document
11. REVIEW ASSET REGISTER DOCUMENT – to review, update if necessary and approve the Parish's Asset Register
12. SPEED LIMITS – to discuss reducing the speed limit on the main road from 40 mph to 30 mph
13. PICNIC SITE UPDATE – to receive an update from the Chair & Clerk on progress to date and to agree next steps if required

Mrs J Culley  
Parish Clerk

**Barham Parish Council, 23 Old Rectory Close, Suffolk, IP6 0PY**  
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