



## BARHAM PARISH COUNCIL

**Members of Barham Parish Council are hereby summoned to attend the Parish Council Meeting to be held on Monday 6th November 2017 at 7.00 pm at Claydon and Barham Village Hall to transact the business as set out below**

### AGENDA

1. QUESTIONS FROM THE PUBLIC
2. TO RECEIVE THE REPORTS OF THE COUNTY COUNCILLOR AND DISTRICT COUNCILLORS
3. APOLOGIES
4. COUNCILLORS DECLARATION OF INTEREST APPROPRIATE TO ANY ITEM ON THE AGENDA
5. TO APPROVE THE MINUTES OF THE MEETING HELD ON 2<sup>nd</sup> October 2017 (see attached)
6. WORKPLAN AND PLANNING LIST - see attached
7. REPORTS – Councillors to report on any meetings that they have attended since the last meeting
8. FINANCE
  - a. Monthly Payments – to agree this month's payments
  - b. To agree draft budget for 18/19
  - c. To discuss & agree next year's Internal Audit provider
  - d. Multiple bank accounts to be rationalised
9. PLANNING – to discuss any new planning applications received
10. CONTINUATION OF OUTCOMES FROM CLERKS TRAINING COURSE – to discuss laptop capabilities and printer ink options
11. REVIEW STANDING ORDERS DOCUMENT – to review the parishes standing order document, updating where necessary and approval
12. REVIEW EMPLOYMENT DOCUMENTS & CLERKS HOURS – to review employment documents and extra hours undertaken
13. CLAYDON FOOTBALL CLUB/PICNIC SITE – to continue discussions regarding next steps for the picnic site
14. BT PHONE BOX AT KIRBY RISE – request received asking if parish council could get this removed

Mrs J Culley  
Parish Clerk

**Barham Parish Council, 8 Lancaster Way, Claydon, Suffolk, IP6 0DX**  
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