



BARHAM PARISH COUNCIL

Members of Barham Parish Council are hereby summoned to attend a Parish Council Meeting to be held on Monday 15th January 2024, 7.00pm, at Barham Church Hall, to transact the business as set out below.

OPEN FORUM. Members of the public are invited to give their views and question the Parish Council on agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Public are limited to 3 minutes each and will last no longer than 20 minutes. Members of the public may not take part in the Parish Council meeting itself. To receive reports from County & District Councillors.

AGENDA

1. **APOLOGIES FOR ABSENCE**
 - a. Apologies for absence
 - b. Consent/non consent to absence
2. **COUNCILLOR DECLARATION OF INTERESTS**
 - a. Declaration of interests with regards to any item on the agenda.
3. **TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 4th DECEMBER 2023**
4. **MATTERS ARISING FROM THE MINUTES OF THE LAST MEETING, TO INCLUDE WORKPLAN**
5. **TO APPROVE THE MINUTES OF THE EXTRA ORDINARY PARISH COUNCIL MEETING HELD ON 12th DECEMBER 2023.**
6. **REVIEW OF PARISH COUNCIL PLANNING LIST DISCUSS NEW PLANNING APPLICATIONS RECEIVED**
7. **PUBLIC TRANSPORT IN BARHAM – How to improve this?**
8. **S106/CIL MATTER IN RESPECT OF TAYLOR WIMPEY’S RESIDENTIAL DEVELOPMENT ON LAND NORTH-WEST OF CHURCH LANN, BARHAM 1856/17**
9. **TO CONSIDER GETTING THE KERB LOWERED AT THE END OF LOW CRESCENT, COST TO COME OUT OF CIL MONEY.**
10. **FINANCE**
 - a. Monthly Payments – to agree the payments for December
 - b. Monthly Reconciliation – to approve the December bank reconciliations
 - c. Spend Against Budget – Quarter 3, October to December
 - d. To Approve the Precept Budget for the forthcoming financial year 2024-2025
11. **TO CARRY OUT THE ANNUAL APPROVAL OF STATUTORY ITEMS**
 - a. To Approve the Internal Auditor, Heelis & Lodge to carry out the audit of the end of year accounts - April 2023 to March 2024
 - b. To Review the Asset Register
 - c. To Approve All Risk Assessments – Property, GDPR & General
 - d. To Review Financial Orders & Standing Orders
 - e. To Review the Internal Control Statement

12. **REPORT FROM WORKING PARTY STREET CLEANERS AND AGREE TENDER DOCUMENT.**
13. **REPORTS – Councillors to report on any meetings that they have attended since the last meeting.**
14. **CORRESPONDENCE – to report to councillors on any correspondence recently received.**
15. **DATE OF FORTHCOMING MEETINGS 19th FEBRUARY, 8th APRIL 2024.**

Mrs M Thurston – CILCA Parish Clerk

8th January 2024