

**BARHAM PARISH COUNCIL  
MINUTES OF THE PARISH COUNCIL MEETING HELD AT THE CLAYDON &  
BARHAM VILLAGE HALL ON MONDAY 8<sup>th</sup> MAY 2017**

**PRESENT:** S. Carr, N. Cooper, G. Musson, D. Milward, A. Deveney, W. Allan, District Councillors J. Caston and J. Whitehead

**1.5 ELECTION OF CHAIRMAN**

Mr S Carr was nominated as Chairman for 2017/18. There being no other nominations Mr Carr was duly elected to serve as Chairman for the forth coming year and signed the declaration of acceptance form.

**2.5 QUESTIONS FROM THE PUBLIC**

No members of the public were in attendance.

**3.5 REPORTS OF THE COUNTY AND DISTRICT COUNCILLORS**

No report available from Councillor Field, who gave his apologies.

Councillors Whitehead & Caston's report was handed round at the meeting (see file).

**4.5 APOLOGIES:** J. Lea and County Councillor J. Field

**5.5 DECLARATIONS OF INTEREST APPROPRIATE TO ANY ITEM ON THE AGENDA**

There were no declarations.

**6.5 ELECTION OF VICE CHAIRMAN**

Mr G Musson was nominated as Vice Chairman for 2017/18. There being no other nominations Mr Musson was duly elected to serve as Vice Chairman for the forth coming year and signed the declaration of acceptance form.

**7.5 CO-OPTION OF PARISH COUNCILLORS**

Mr Allan gave a small presentation about himself and why he wished to be considered for the role. It was agreed that Mr Allan be co-opted onto the Parish Council. Mr Allan signed the Declaration of Acceptance of Office.

Mr Deveney gave a small presentation about himself and why he wished to be considered for the role. It was agreed that Mr Deveney be co-opted onto the Parish Council. Mr Deveney signed the Declaration of Acceptance of Office.

**8.5 MINUTES** of the meeting of 3<sup>rd</sup> April 2017 were approved and signed.

## **9.5 WORKPLAN**

Councillors were informed of no updates on the outstanding matters. The clerk will follow up with County Councillor J. Field for an update for next month's meeting.

## **10.5 REPORTS**

Claydon and Barham Village Hall – A new printer is being installed in the village hall for users of the hall. Mr G. Musson will confirm more details when he is made aware of them.

Recreation Ground Committee – A new minute taker has been appointed for the meetings (Simon Hubert), the car park has been resurfaced and it was confirmed there is a yearly safety check on the equipment.

## **11.5 FINANCE**

- a. To Approve the Annual Accounts for the year ending March 31<sup>st</sup> 2017 – The Annual Accounts were approved by all members of the Parish Council.
- b. Monthly payments – It was agreed to sign cheques to the value of £1517.05.
- c. To appoint Internal Auditor – It was agreed to appoint Heelis and Lodge to complete the internal audit for 2017.

## **12.5 PLANNING**

No new planning applications have been received.

Mr S. Carr reported that if the application for the proposed Barham Church Lane development is received from now until July this will mean the strong likelihood of locating an alternative venue to the high school hall due to examinations time.

## **13.5 TO APPOINT PARISH COUNCIL REPRESENTATIVES TO OTHER BODIES**

The following appointments were agreed:-

SALC – Mr A Deveney

Recreation Ground Committee – Mr S Carr and Mr W Allan

Claydon and Barham Village Hall Committee – Mr G Musson

Community Trust – Mr W Allan

Parish Liaison – Mr S Carr and Mr G Musson

Barham Green Resident's Group – Mr A Deveney

Planning Sub Committee – Mr S Carr, Mr G Musson and Mr N Cooper (reserve Mr D Milward).

Chairman

Date

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Minutes subject to approval at the next meeting